

**STATEMENT OF STRUCTURE AND PURPOSE
OF THE CENTERVILLE-WASHINGTON DIVERSITY COUNCIL**

MISSION

The mission of the Diversity Council is to celebrate and promote an inclusive, diverse and welcoming community for people who live, work and worship in Centerville and Washington Township.

I. NAME

The name of this organization shall be the Centerville-Washington Diversity Council (CWDC).

II. PURPOSE

The purpose of this organization is to foster an inclusive community through education and communication initiatives.

III. ORGANIZATION

This organization is a collaboration of governments, schools, businesses, media, faith and ethnic communities, organizations and individuals located in the Centerville-Washington Township area and is managed by volunteer officers and council members who shall receive no compensation.

IV. COUNCIL MEMBERSHIP

Council membership is open to any individual or organization representative who:

- (1) resides in, or whose organization has a presence in, the Centerville-Washington Township community, and
- (2) desires to further the mission, purpose and activities of the CWDC.

Council membership shall include Representative(s) from each of the following collaborative entities:

Centerville Arts Commission
Centerville City Schools (Superintendent or designee, and one elected official)
Centerville Ministerial Association
Centerville Sister Cities Committee
Centerville - Washington Township Historical Society (Director or Designee)
Centerville - Washington Park District (Director or designee)
City of Centerville (City Manager or designee, and one Elected Official)
Dayton Association of Chinese Americans
Dayton Islamic School (Director or designee)
The Franciscan at St. Leonard's (Director or designee)
Incarnation School (Principal or designee)
India Foundation or other Asian-Indian Organization
Japanese American Citizen's League
Jewish Community Relations Council
League of United Latin American Citizens, Dayton, Ohio
The Miami Valley School (Head Master or designee)
National Conference for Community & Justice (Director or designee)
Parents and Friends of Gays and Lesbians (PFLAG)
South Metro Regional Chamber of Commerce (President or designee)
Spring Valley Academy (Principal or designee)
Washington - Centerville Public Library (Director or designee)
Washington Township (Township Administrator or designee, and one Elected Official)

- At least one representative each from Large, Medium and Small Business Organizations.
- At least one representative from the Media.
- Members who shall serve to diversify the council membership in a variety of capacities, including, but not limited to, religion, race, ethnicity, physical ability, sexual orientation, socio-economics and age.
- Student Representatives who shall be appointed by their respective school.

All council members shall be eligible to vote.

V. LEADERSHIP TEAM

The Leadership Team of the CWDC shall include a Chairperson, Vice-Chairperson, Treasurer, Secretary, three Members-At-Large and one liaison each from the City of Centerville and Washington Township. They shall serve a two year terms. The Vice-Chair shall serve as Chair-Elect. The Immediate Past Chair shall serve on the Leadership Team with ex-officio status, without vote.

The Chairperson, Treasurer, Secretary, Historian and three Members-At-Large shall be eligible for reelection to a second term.

The Chair shall preside over all meetings of the Council and the Leadership Team. The Vice-Chair shall serve in the absence of the Chair. The Treasurer shall be responsible for fund development and management. The Secretary shall keep record of all Council and Leadership Team meetings.

Committee Chairs shall serve on the Leadership Team.

The Leadership Team shall meet bi-monthly or at the call of the Chairperson.

VI. NOMINATING AND REFERRAL COMMITTEE

The Nominating Committee shall consist of the Committee Chair and four persons appointed by the Leadership Team. They shall be responsible for maintaining lists of potential council members as referred by members of the Council, as well as for preparing the slate of the Leadership Team for election at the Annual Council Meeting in the first quarter of the new calendar year. They shall be responsible for ensuring on-going representation from the collaborative entities that compose the Council and for recruiting Members-At-Large, Business Organization Representatives, Media Representatives and Student Representatives to the Council. They shall also be responsible for the orientation of new members.

VII. ELECTION OF THE LEADERSHIP TEAM

Upon recommendation of the Nominating Committee, the Leadership Team shall be elected at the Annual Meeting. Notice of the date of the Annual Meeting and the Leadership Team slate to be acted upon at the Annual Meeting shall be provided to the members of the Council at least two weeks in advance of such meeting.

VIII. COMMITTEES

Committees shall be appointed for a period determined by the Chair as needed to further the mission of the Council. Such committees may include members of the Council and others interested in the programs and/or projects of the CWDC.

IX. COUNCIL MEETINGS

The Council shall meet at the call of the Leadership Team. Notice shall be provided to all Council members at least one week in advance of the meeting date. One-third of the Council membership shall constitute a quorum.

X. AMENDMENTS

This document may be added to or amended by a majority vote of the members of the Council at any Council meeting, provided that the proposed amendment shall be set forth in the notice of said meeting.

ARTICLE 2 – PURPOSE (AMENDMENT)

This Article is hereby amended to bring it into compliance with the existing law of the Internal Revenue Code, as it pertains to Tax Exempt Organizations, in that:

- a. Said organization is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.
- b. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof.

No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

- c. Upon dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

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